



ROCKY MOUNTAIN REGION CADET  
ADVISORY COUNCIL  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILLIARY

06 February 2005

MEMORANDUM FOR ALL RMR/CAC REPRESENTATIVES

FROM: Janeen Chazell, Maj RMR DCS/CP

SUBJECT: Minutes for the RMR CAC Meeting held on 06 Febuary 2005

1. Listed below are the minutes for the RMR CAC meeting held on 06 February 2005 held via Teleconference 1600 hours Mountain Standard Time.

2. OPENING BUSINESS: RMR CAC Chair, C/Capt Robert Ball, called the meeting to order at 1600 hours.

A. Roll Call:

Colorado: C/Capt Cynthia Fry                      Excused  
Alternate: None

Idaho: C/Capt Robert Ball                      Present  
Alternate: C/ Lee Haltom                      Not resent

Montana: C/2<sup>nd</sup> Lt Christian Andress                      Not present  
Alternate: C/Maj Jordan T. Schatz                      Not present

Utah: C/Maj Chandler Malachanh                      Not present  
Alternate: C/Capt Matt Frappier                      Not present

Wyoming: C/Maj Douglas Crow ( replacing Kelsey K Aitchison)                      Not present.  
Alternate: C/TSgt Steven Watson (replacing Jessica Furrow)                      Not present

Absent:

Colorado : excused

Montana

Utah

Wyoming

Others present:

Maj Janeen Chazell RMR Director Cadet Programs

Capt Daniel Johanson, RMR Cadet Programs Officer

Utah: David Jensen, Wing DCP

B. January minutes were not available.

C. Wing Reports:

COLORADO:

940#Seniors

658 # Cadet

MilestoneInfo:

C/Lt Col Cynthia Fry CAPID 328805, RMR-CO-181 received Eaker Award.

MEMORANDUM TO: RMR CAC

FROM: C/Lt Col Fry, Cynthia

SUBJECT: Proposal for National Cadet General Knowledge Book

6 February 2005

Sir/Ma'am:

1. Last year in the COWG, the CAC produced a "COWG Cadet General Knowledge Book" to assist in the standardizing of training among the Cadet and Composite Squadrons in Colorado. The book was not a regulation, however it was strongly recommended by the wing and many squadrons found it useful. Other wings have shown an interest in this idea of a standard General Knowledge Book for cadets, and it has sparked the idea for a National Level Cadet General Knowledge Book.

2. The proposed book would be a national regulation, and it would be included in every cadet phase one packet, as well as available on the internet for cadets to download. The book would include the basic general knowledge for cadets (i.e. chain of command, motto, oath, etc.) basic uniform wear regulations, (i.e. measurements for insignia) and other important information. The book would be small enough to fit inside a pocket and able to be carried with the cadets at all times.

3. Currently in the COWG Cadet General Knowledge Book the table of contents is as follows:

Chain of Command  
Squadron Motto  
Definition of Leadership

Cadet Oath

Core Values  
Definition of Military Discipline

Honor Code  
Definition of Hazing

CAP Missions

CAP Motto  
Historical Facts of CAP

Safety Pledge

Responses to an Officer

Regions of CAP

5 Aspects of Followership

Birthday of the Air Force

Air Force Mission

Air Force Vision

Phonetic Alphabet  
Abbreviations

Achievement List

Grade

Grade Insignia (w/ photos)

CAP Manuals/ Regs

Proper Uniform Wear

4. Attached is the COWG Cadet General Knowledge Book (2nd edition) that is currently being voted on by the COWG CAC to replace their first edition. The second edition has been created by C/2d Lt Campbell in Microsoft Publisher 2003. Because of the program used to create the book, only those who have Publisher 2003 or higher will be able to view it.

5. The COWG proposes that a Cadet General Knowledge Book be made a national regulation to assist in the standardizing of cadet training on a national level, to encourage unity and to assimilate much of the information that new cadets will need upon joining into one simple book that can be carried in one's pocket.

Sincerely,

Cynthia Fry, C/Lt Col, CAP

COWG CAC Chair

IDAHO:

Milestone Information:

C/2Lt James I. Heilman CAPID 343960, RMR-ID-083 received his Mitchell  
C/Capt Mathew P Bethke CAPID 293741, RMR-ID-083 received is Earhart

Future Business:

Feb 18 to 22, 2005 Sarex at Nampa assisted by Lt Wells

June 18 to 25<sup>th</sup>., 2005 Idaho will host their their Encampment at Gowan Field

MONTANA:

UTAH:

## WYOMING:

### D.. Region Advisor's Report:

1. Winter Board March 2-5 Washington DC
2. Region Competition Buckley CO April 1-3, 2005
3. NCC will be held in Washington DC, July 6-11, 2005
4. RCLS is scheduled for July 16-24, 2005

### 3. OLD BUSINESS:

A.None

### 4. NEW BUISNESS

A. NONE

### 5. OPEN FLOOR

- A. Maj Chazell asked why we didn't have medals for NCGC, NCSA and the Eaker Award.

### 6. ANNOUNCEMENTS

- A. The next RMR/CAC meeting will be held Sunday, 06 March 2005 at 1600 hours Mountain Standard Time. Maj Janeen Chazell, C/Lt Col Sarah Martin and C/Capt Robert Ball will be excused. They will be attending National Board at Washington DC. Capt Daniel Johanson will be in charge.

### 7. ADJOURNMENT

- A. The meeting was adjourned at 1621 hours Mountain Standard Time by RMR/CAC Chair, C/Capt Robert Ball.

///Signed///

JANEEN CHAZELL, MAJ CAP  
RMR Deputy Chief of Staff  
Cadet Programs